# Certificate of Enrollment

## Upload a digital copy of your certificate of enrollment

To verify your student status you need to upload a certificate of enrollment from your home university.

### Digital camera

You can take a photograph of your certificate of enrollment using your digital camera and download this to your laptop or computer. Please ensure that you are able to read all of the details on the certificate, that the entire certificate is in the picture and that the size of the file is no bigger than 1MB.

### Scanner

If you have a scanner you can scan your certificate of enrollment and upload the resulting images. Please ensure that you are able to read all of the details on the certificate, that the entire certificate is in the picture and that the size of the file is no bigger than 1MB.

### Saving your image

We would recommend that you save your image as a jpeg (.jpg) or pdf (.pdf) and that you name the file **<Your name> Certificate of Enrollment** so that you can easily identify each file when you come to upload it later and make sure you save it somewhere you can remember!

## File Size

## max. 2 MB

## Save as

.jpg
.jpeg
.pdf
.png

**Home University**
GoBali
Jalan Kampus Bukit Jimbaran
80361 Bali
Indonesia

**HOME UNIVERSITY**

**Certificate of Enrollment**

| | |
|---|---|
| **Name:** | **John Doe** |
| **Student ID:** | **234267** |
| **Born:** | **22.12.1994** |
| **In:** | **Germany** |
| **Living in:** | **Musterstraße 1a** |
| | **32423 Köln** |
| **Enrolled:** | **Summer Semester 2017** |
| **Type of Studies:** | **Full Time** |
| **Degree intended:** | **Bachelor** |
| **Semester:** | **4** |

Aschaffenburg, 17.02.2017

**This certificate is valid without any signature or sign.**
**Any changes need to be confirmed by the Student Affairs Office.**

Verification Code: GJSBIS ZIPW DJCG
This certificate can be verified at: http://www.ft-ash.de/verify